

Call for Proposal

Call for Proposal - Case Analysis Report

1. BACKGROUND:

Pravasi Nepali Coordination Committee (PNCC) is a non-profit, non-political, non-governmental social organization dedicated to protecting and promoting Nepali migrant workers' rights. PNCC is known for its highly reliable and responsive service that is timely and individualized to a distressed migrant's needs. Having wide and established networks in receiving countries such as Malaysia, Qatar, and other gulf countries, PNCC has developed a strong rescue and support mechanism for Nepali migrants abroad.


To facilitate the problem of migrant workers, PNCC, in partnership with SaMi/Helvetas, is implementing the Safer Migration project (SaMi) –a bilateral initiative of the government of Nepal (GoN) and Switzerland. The project is implemented through a partnership among the Ministry of Labor, Employment and Social security (MOLESS), selected 156 local governments, Foreign Employment Board (FEB), and Helvetas Swiss Inter cooperation Nepal as technical support Providers. The major objective of the partnership with SaMi/Helvetas is to support distressed Nepalese migrant workers in destination countries referred by MRCs from working districts of SaMi and national partners of SaMi/Helvetas. Since 2013, PNCC, in partnership with SaMi has facilitated the issues of around 26,000 distressed migrant workers.

2. CALL FOR CONSULTANCY:

PNCC has called for technical and financial proposals from competent firms to submit their Expression of Interest for consultancy services to produce a report analyzing the cases received by PNCC, from the competent, legally registered firm and having the experience of working on research related to migrant issues.

3. SCOPE OF WORK/ASSIGNMENT

The study aims to analyze the trend of the problem of migrant workers referred by MRCs and other sources, approach to addressing the issue, and identify the way forward to strengthen the case facilitation mechanism. The consultant/firm will closely coordinate with the project coordinator and PNCC management. Significantly, the consultant/firm will

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- 3.1 Desk review of the cases registered in PNCC and the related documents of PNCC
 - 3.2 Carry out data analysis using the data of cases registered in PNCC since 2018
 - 3.3 Research to understand the nature of the problem of migrant workers and effective response mechanisms to address it.
 - 3.4 Interview and FGD with the selected beneficiaries.
 - 3.5 KII with the stakeholders to identify the appropriate strategy to strengthen the existing case facilitation mechanism
 - 3.6 Document the best practices of rescue and repatriation practices.
 - 3.7 Document cases story and success stories.
 - 3.8 Key Recommendations for case facilitation and effective rescue and repatriation

4. DELIVERABLES:

The expected deliverables are:

- 4.1 An analysis report with information on problems faced by the migrant workers registered in PNCC and the effectiveness of the PNCC approach in addressing the problem
- 4.2 The concrete way forward/strategy to strengthen the case facilitation mechanism
- 4.3 Documentation of best practices
- 4.4 Sharing the findings with relevant government line agencies and other stakeholders.

5. TIMEFRAME

The tentative time frame for the assignment is as follow

- 5.1 **May:** FGD / KII and Analysis of the all the cases registered in PNCC
- 5.2 **Within 15th of June:** First Draft of the Report
- 5.3 **Within 30th of June:** Feedback session and Finalization of the report

6. THE CONSULTANT WILL BE RESPONSIBLE FOR:

- 6.1 Preparation of a technical and financial proposal, work plan, and budget for the assignment
- 6.2 Provide updated/draft report as required
- 6.3 Produce deliverables in accordance with the requirements and timeframes outlined in this ToR.

7. APPLICATION PROCEDURE

Applicants are required to submit the following:

(a) A technical proposal: Letter of Interest to prepare case analysis report as mentioned above with the experience in research on migration issues and company profile on handling such assignments. Both technical and financial proposals shall not exceed five pages.

(b) Financial proposal indicating consultancy fee and a breakdown of expenses (unit wise price together with any other expenses) to produce a case analysis report

8. REQUIRED QUALIFICATIONS AND EXPERIENCE OF THE CONSULTANCY FIRM

(a) Must have more than 2 years of proven experience in research.

(b) Extensive experience in conducting research and reporting on the issues of migrant workers.

(c) Excellent technical capacities and human resources to ensure a high-quality research report.

(d) Must be tax compliant/Tax registration certificate and tax clearance.

9. EVALUATION CRITERIA:

Technical Proposal: 50

Financial Proposal: 50

Expression of Interest should be sent to adminandfinance@pncc.org.np no later than the 4th of May, 2022.